

ABC New Orleans/Bayou Chapter Educational Trust Fund

Training Sponsorship Program Policy & Procedures*

(effective for Spring 2016 registration)

1A.) **REGISTRATION FEE:** All new applicants and returning students (*Bayou Member employees & the general public*) are responsible for **100%** of the **Registration Fee** each semester, & the fee is due in full at the time of submitting an application. The Registration Fee is non-refundable except in the case of course cancellation by the Chapter or if applicant not selected by the Chapter when on a "Course Wait List."

1B.) **REGISTRATION FEE – Cents-Funded &/or Member Employees:** Same as above unless specified by participating Company to submit invoice for this fee.

2A.) **BOOKS/CONSUMABLES FEE:** New applicants and returning students from the general public are responsible for **100%** of the **Books/Consumables Fee** each semester & the fee is due in full at the time of registration confirmation by the Chapter. The Books/Consumables Fee is non-refundable if the registered student cancels enrollment less than 30 days prior to the advertised semester start date.

2B.) **BOOKS/CONSUMABLES FEE – Cents-Funded &/or Member Employees:** Same as above unless specified by participating Company to submit invoice for this fee.

3A.) **SPONSORSHIP ELIGIBILITY – High School Students:**

High School students (*proof of current High School enrollment required at time of ABC Registration*) are eligible for a Training Sponsorship of 100% for the Tuition Fee ONLY. Immediately following High School graduation or GED, the returning student in satisfactory academic standing is eligible to apply each semester thereafter to the Training Sponsorship Program for a 50% reduction toward their Tuition Fee-General Public rate.

3B.) **SPONSORSHIP ELIGIBILITY – Other than High School Students:**

All New & Lapsed** applicants (*not currently in High School*) are responsible for 100% of the Tuition Fee-General Public rate for the first semester of enrollment at the Chapter. Upon successful semester course completion, a returning student in satisfactory academic standing is eligible to apply each semester thereafter to the Training Sponsorship Program for a 50% reduction toward their Tuition Fee-General Public rate.

4.) **SPONSORSHIP AVAILABILITY OF FUNDS & CENTS-FUNDING COMPANY PARTICIPATION:**

For each upcoming semester, the Board of Trustees & President/CEO will evaluate one-month into the current semester the Trust Fund budget performance to determine funding availability for future Sponsorship awards.

The Apprenticeship & Craft Training Committee and VP of Workforce Development will review Sponsorship Request Applications for each upcoming semester to recommend the awardees to the Trustees for selection/notification prior to the end of the current semester.

**Pending funding availability approval by the Board of Trustees, there will NOT be a limit on the number of returning students a Cents-Funding Company Provider can sponsor (50% of Tuition Fee-General Public rate) each semester.*

***Lapsed Applicants refers to those individuals who have not been enrolled at the Chapter in the last two semesters.*